



Pupil ICT/eSafety Acceptable Use Policy

Responsibilities

- Read the Deepdene ICT Acceptable Use policy and adhere to the rules;
- Take responsibility for keeping yourself and others safe online;
- Be aware of the opportunities and risks posed by the internet and new/emerging technologies;
- Assess the personal risks of using any particular technology, and behave safely and responsibly to limit those risks;
- Respect the feelings, rights, values and intellectual property of others;
- Seek help from a trusted adult if things go wrong, and support others who may be experiencing e-safety issues;
- Discuss e-safety issues with staff, parents and carers in an open and honest way;
- Contribute to the development of Deepdene e-safety policies.

Foundation Stage (0-5)

- We work on computers with adults helping us;
- We talk to adults about what we are doing on the computers.

Key Stage 1 Rules

- We only use the Internet when an adult is with us;
- We only click on the buttons and links when we know what they do;
- We search the Internet with an adult;
- We always tell an adult if we get lost on the Internet;
- We send and open emails together;
- We only write polite and friendly emails to people we know.

Key Stage 2 Rules

- We always ask permission before using the Internet;
- We only use websites our teacher has chosen;
- We only email people our teacher has approved;
- We always send emails that are polite and friendly;
- We never give out a home address or telephone number;
- We never arrange to meet anyone we don't know;
- We never open emails sent by anyone we don't know;
- We never use Internet chat rooms;
- We tell the teacher if we see anything we are unhappy with.

Following the Deepdene ICT Acceptable Use policy will help to keep you safe when using the internet and technology. If you have any concerns please tell an adult immediately.

ICT Acceptable Use Agreement (Pupil)

Copy to be retained by school

I have read the Deepdene ICT Acceptable Use policy. My teacher has explained the policy and how I can keep myself and others safe by following the policy rules. I agree to follow these rules at all times.

Name of Pupil:

Date:

Class:

Teacher:

Date:

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